

**Spring 2022**

**Admission Guide for International Students  
Graduate School of International Studies**



**동아대학교 국제전문대학원**

**Graduate School of International Studies  
Dong-A University**

**I. Program**

Degree	Department	Major	Degree Name
Master	International Studies	<ul style="list-style-type: none"> <li>Global Trade &amp; Finance Studies</li> <li>Global Multi-cultural Studies</li> <li>Global Korean Studies</li> <li>Global Unification Policy Studies</li> </ul>	Master Degree of International Studies
Doctoral			Doctoral Degree of International Studies

**II. Admission Schedule**

구 분	일시	비고
Application Available	2022. 1. 27.(Thu) ~ 2. 8.(Tue) 17:00	· Online Application ( <a href="http://www.jinhakapply.com/">http://www.jinhakapply.com/</a> )
Deadline for Submission of Document	2022. 2. 9.(Wed) 17:00	· By visit or By post
Interview	2022. 2. 14.(Mon) 18:00 (scheduled)	· Waiting Place : Graduate School of International Studies B04(A)0901
Notification of Admission	2022. 2. 18.(Fri) 14:00 (scheduled)	· Online Announcement ( <a href="http://gsis.donga.ac.kr">http://gsis.donga.ac.kr</a> )
Tuition Payment	2022. 2. 21.(Mon) ~ ~ 2. 23.(Wed)	· Busan Bank

※ The schedule is subject to change and will be announced in the GSIS web site.

**III. Eligibility**

**1. Nationality Standard**

- Applicant and both parents must be non-Korean citizens.
- ※ Application is restricted to the students with dual nationality or stateless person.

**2. Academic Standard**

Program	Qualification
Master's Program	<ul style="list-style-type: none"> <li>Bachelor's degree with a good command of Korean or equivalent</li> </ul>
Doctoral Program	<ul style="list-style-type: none"> <li>Master's degree with a good command of Korean or equivalent</li> </ul>

※ Only regular educational courses under the law of either Korea or the corresponding countries will be recognized

### 3. Language Requirements

※ All applicants must have one of the following language test scores or higher

TOPIK	TOEFL		CEFR	TEPS	IELTS
	PBT	iBT			
Level 3	530	71	B2	600	5.5

#### ※ Language requirements waiver

- Applicants who has completed the secondary or higher education in countries where their official language is English or English is the mother tongue language (The countries where their official language is English : South Africa, New Zealand, United States, Ireland, United Kingdom, Canada, Australia)
- Certificate of completion of the secondary of higher education in countries where their official language is English or English is the mother tongue language needs to be submitted (Certificate of English language proficiency test score can be submitted if possessed by the applicant)
- Interviewed for final acceptance

Basically the courses of GSIS are conducted in Korean, and only a few lectures are thought in English.

### IV. Admission Criteria

- Admission is based on the application requirements submitted (academic records, personal accomplishment, and study plan). Admissions decisions are made by the committee of admissions after the comprehensive evaluation of various aspects of the applicants.

### V. Application Fee

- Master's program : 50,000 KRW (in Korea) or USD 43 (from Abroad)
- Doctoral program : 60,000 KRW (in Korea) or USD 52 (from Abroad)
- Online application fee : 5,000 KRW (in Korea)

※ **Payment will NOT be REFUNDED.**

### VI. Required Documents

(M= Master's program, D= Doctoral program, O= Required, X= Not Required, Δ= Holder)

No	Documents	M	D	Remarks
1	Application Form	O	O	- Print out the forms (Application, Interview slip) after completing online application
2	Personal Statement	O	O	- Written in Korean or English and must be signed (Form 2)
3	Study Plan	X	O	- Doctoral applicant only (Form 3)
4	Copy of Passport (Applicant's)	O	O	
5	(Expected) Bachelor's Degree Diploma	O	O	- Certificate of graduation and completion (See the Note 'D')
6	(Expected) Master's Degree Diploma	X	O	- See the Note 'D'
7	Undergraduate Transcripts	O	O	- Translated and notarized in Korean or English
8	Master's Degree Transcripts	X	O	- Translated and notarized in Korean or English
9	Letter of Consent	O	O	- Agreement form for school register verification written by the applicant (Form 4)
10	Certificate of Language Proficiency	O	O	- Evidential document for Korean or English proficiency test
11	Certificate of Family Relationship	O	O	- Certificate of verification of the relationship between the parents and applicants issued by applicant's home country government (See the Note 'E')
12	Copy of ID Card (Parents)	O	O	- Copy of passport is acceptable (For verifying foreign nationality of applicant's parents)
13	Copy of Alien Registration Card	Δ	Δ	- Copy of the front and back - <b>Holder's only</b>
14	Bank Statement	O	O	- Applicant or his/her guardian with minimum deposit of USD 18,000 equivalent and above. (should be kept for 1 month or more before the period of application)
15	Certificate of Financial Support	O	O	- When submitting a bank statement issued in a name other than the applicant (Form 5)
16	List of Research Output	Δ	Δ	- If available ( <b>Not mandatory</b> ) (Form 6)
17	Check List	O	O	- All required documents should be submitted in order of the check list (Form 7)

※ Download each forms at <https://gsis.donga.ac.kr>

### [Note on the Required Documents]

- A. All documents must be **original**. However, photocopied documents with notarization or issuer's official stamp can also be accepted.
- B. A personal statement should be written in Korean or English. If it is found to be false or to be written by others, the application will be disqualified.
- C. All documents must be in Korean or English. Documents in any other languages must have a notarized translation attached. The confirmation by the translator must be attached.

#### D. Regarding certificate of graduation(expected) and completion(expected), applicant should submit one of the followings :

- ① Members to Apostille Convention : submit Apostille Certification
- ② Non-members to Apostille Convention : submit Verification by the Korean Consulate (in the country where corresponding schools are located)
- ③ Graduate of Chinese institution : submit Verification Report of China Academic Degrees and Graduate Education Development Center

※ China Academic Degrees and Graduate Education Development Center

- 中國高等教育學歷查詢報告 (<http://www.chsi.com.cn>) or
- 教育部學位與研究生教育發展中心 (<http://www.cdgdc.edu.cn>)

We conduct Education Verifications of the applicant based on the Letter of Consent. If an applicant does not cooperate with education verification or Dong-A University does not receive any verification, the admission can be cancelled.

- E. For Chinese applicants, submit ① or ②
  - ① Copy of Hokoubu with all family members listed notarized family relations certificate
  - ② Notarized family relations certificate
- F. The name and date of birth should be on the application form identical with the ones on the passport.
- G. Additional documents may be requested as necessary.
- H. Deadline : 2022. 2. 9.(Wed) 17:00
  - ① Submitted documents will **not be returned**.
  - ② An expected graduate who can not submit the verified certificate of graduation by deadline, you should give notification to the office of GSIS.
  - ③ Applicants who needs to apply for a new visa must complete to submit all documents before the notification of admission.

### [Place of Submission]

우)49236  
부산광역시 서구 구덕로 225 (부민동 2가)  
동아대학교 부민캠퍼스 종합강의동 9층 901호 국제전문대학원 행정지원실 입학담당자 앞  
Graduate School of International Studies Office, **Dong-A University**  
225 Gudeok-ro, Seo-gu (Bumin-dong 2-ga), Busan, 49236, Korea

## VII. Scholarship and Benefits

### 1. Scholarship

▶ Foreign students only

Type	Scholarship	Requirement
Type A	70% of Tuition	Applicant with TOPIK Level 5, TOEFL(PBT 600, IBT 100), CEFR C1 TEPS 700, IELTS 6.5 or above
Type B	50% of Tuition	Applicant with TOPIK Level 4, TOEFL(PBT 550, IBT 80), CEFR B2 TEPS 650, IELTS 6.0 or above

※ Scholarship will be awarded to the students who maintain GPA over 85/100 each semester during his/her full-time registration

### 2. Others

- participate Government or Corporation related Project
- Thesis / Non-thesis Master's degree program

## VIII. Notification of Admission and Registration

- 1. Announce of successful applicants : 2022. 2. 18.(Fri) 14:00 (scheduled)
  - at the web site <http://gsis.donga.ac.kr>
- 2. Registration : 2022. 2. 21.(Mon) ~ 2022. 2. 23.(Wed)
  - Payment : All the branches of Busan Bank in Korea  
(Virtual account can only be made during the business hours (09:00-16:00))

## IX. Important Notes

- A. Students should read this guideline carefully and follow the procedure made by Dong-A University. When students do not comply with university's prescribed process and rules, or required documents are not completely submitted, the students will be disqualified. The applicant is responsible for disadvantages (cancellation of application, revoke of admission, etc) as a result of missing document, error or omissions, or any uncompleted entry procedures. Details on the evaluation and admission decisions will not be released.
- B. Before, during and after the admission procedures, if there is a problem with the documents' authenticity, eligibility, exam cheating and etc, admission will be revoked and the paid tuition will not be refunded.
- C. The application can not be cancelled after having submitted the application fee and documents and it is impossible to receive refund of application fee.

- D. If an admitted applicant fails to complete tuition payment during designated period, admission will be revoked.
- E. If a student is accepted to two or more universities, he/she must select one university for registration. Simultaneous registration at more than one university may result in revocation of admission to Dong-A University.
- F. Even if a student is eligible for application, there is a possibility for Dong-A University not to select him/her to be a successful candidate in case Dong-A University decides he/she does not meet the standard to study in the university
- G. Emergency contacts can be made mostly by Mobile and E-mail. Please provide mobile phone numbers and E-mail address as well as phone number correctly so that the Office of GSIS can contact the applicant during admissions period. The applicant is responsible for disadvantages as a result of incorrect contacts or being out of contact.
- H. This guideline is written in Korean and translated in other languages. In case of any conflict over the interpretation or application of this guideline, the Korean version of this guideline shall prevail over any translation thereof.
- I. Matters not specified here will be decided under the policy of Dong-A University
- J. Successful applicants should get a student visa before the semester.

Dong-A University has a right and responsibility on the international graduate admission and is not responsible for any other information from the agency or any 3<sup>rd</sup> party.

## X. Additional Information

### A. Accommodation

- 1) Dormitory of University
  - Facility : Bed, Desk, Chair, Closet and so on
  - Cost : Approx. USD 1,300 for 6 months(Meals are not included)
- 2) Off Campus accommodation(Rental)
  - You can find share house information through real estate agencies in Korea. The cost of rental accommodation varies greatly depending on the type of accommodation you choose.
  - ※ Please be aware that due to our housing application numbers registered students' housing is not guaranteed but every effort is made to assign students to the accommodation.
  - ※ Students who cancel the dormitory application after paying for the dormitory fee will

be charged a cancellation fee even if they do not live in the dormitory. Cancellation fee varies according to the time of application for cancellation, so please contact us separately.

- ※ Students can be assigned to the other campuses depending on dormitory situation.
- ※ Fees are for 2021 intake and may be changed for 2022 intake (It could be changed when the applicants pay for the dormitory fee)

### B. Insurance

- It is compulsory for all international students to subscribe to insurance in preparation of unexpected diseases, injuries and death during the overseas study period.
- **From March 2021, all foreign residents(including degree students) who are staying six months or longer in Korea are required to enroll in National Health Insurance. (Average amount per month is around 60,000 KRW)**
- Detailed information about the insurance will be delivered individually to the successful candidates

### C. Information on Issuance of Certificate of Admission

- Issuance of Certificate of Admission : 2022. 2. 24.(Thu) scheduled (the schedule for foreign residents and new applicants for Visa will be informed individually)
- When the course is changed, the change of visa must be completed before the start of the semester even if there is a remaining visa period on the alien registration card. If the disadvantage occurs due to not following this, it is on your own responsibility.

### D. Student ID and Course registration

- Notice on student ID and course registration will be announced on the website of GSIS. (gsis.donga.ac.kr)

#### ▣ Matters on Collection and Use of Personal Information ▣

- ※ We collect, use and handle personal information in order to more conveniently provide the services for works of applications
- Name, Alien Registration No., E-mail Address, Address, Telephone Number, Academic Information, And so on.
- ※ Personal data of the students of the University will be used for all purposes relating to admission process, academic affairs, scholarship award, statics and important notices from the university. Once a record or data has reached its designated retention period date, all data or records are expected to be deleted upon expiration. However, sometimes it would be required to anonymise the data in accordance with the Dong-A University requirements or to archive records for a further period.

## XI. Contact

### Office of Graduate School of International Studies

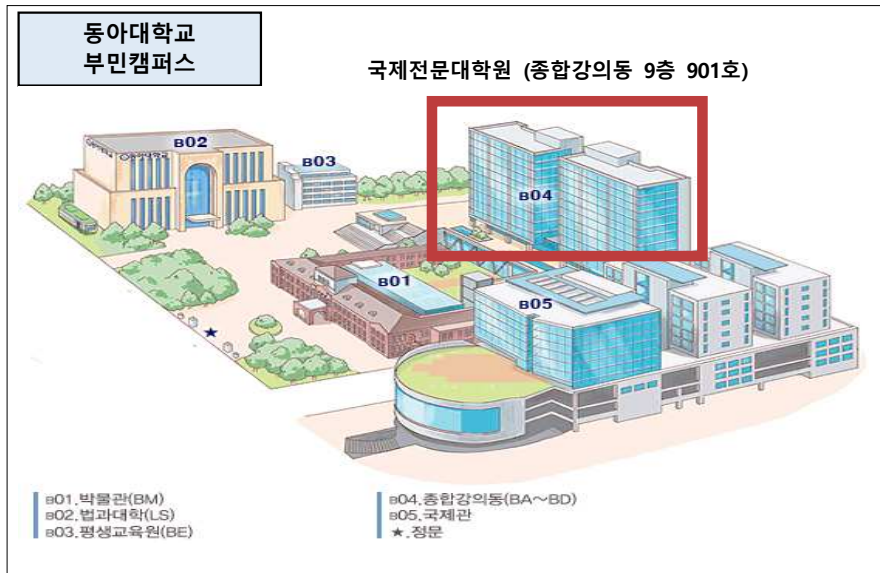
Dong-A University

TEL: +82-51-200-8402 FAX: +82-51-200-8405 <http://gsis.donga.ac.kr>

Address: 225 Gudeok-ro, Seo-gu (Bumin-dong 2-ga), Busan, 49236, Korea

【 Office Hours : Monday~Friday, 9:00-17:00 】

### ▣ 찾아오시는 길



### » 지하철 이용

지하철 1호선 '토성역' 2번 출구 '아미우체국' 방향 도보 5분

### » 버스 이용 동아대학교 부민캠퍼스 하차

☞ 일반버스 : 15, 16, 40, 70, 81, 123, 126, 161, 190

☞ 좌석버스 : 1001 (서대시장에서 하차하여 일반버스로 환승)